



Preschool Registration Form 2011-2012



Father/Legal Guardian Information:

Name: _____
 Home Phone: _____ Work Phone: _____ Cell Phone: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Email: _____ Occupation/ Employer _____
 Ethnicity: _____ Church Affiliation: _____
Needed for various government census/education reports.

Mother/Legal Guardian Information:

Name: _____
 Home Phone: _____ Work Phone: _____ Cell Phone: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Email: _____ Occupation/ Employer _____
 Ethnicity: _____ Church Affiliation: _____
Needed for various government census/education reports.

Child Information:

Child's Name (Last, First, MI): _____
 DOB: _____ Child Resides with: Both Parents Father Mother Other _____
 Gender: _____ Class Code: _____

Child's Name (Last, First, MI): _____
 DOB: _____ Child Resides with: Both Parents Father Mother Other _____
 Gender: _____ Class Code: _____

Program Offerings

	Total Cost	Monthly**	Class Code:
Pre Kindergarten - Must be 4 years old by September 1, 2011			
<input type="checkbox"/> 5 Days AM + 3 Afternoons (Monday/Wednesday/Friday) 8:00 AM-11:00 AM/2:30 PM*	\$4,240	\$424	PK 5 Day AM + 3 Day PM
<input type="checkbox"/> Monday/Wednesday/Friday full days 8:00 AM-2:30 PM*	\$3,620	\$362	PK 3 Day FD
<input type="checkbox"/> 5 Days AM 8:00-11:00 AM	\$2,790	\$279	PK 5 Day AM
*(Lunch served on full days-hot lunch available at additional cost)			
4 year olds - Focused 4 year old Curriculum			
<input type="checkbox"/> 3 Days per week-Monday/Wednesday/Friday AM 8:00 AM-11:00 AM	\$1,860	\$186	3 Day AM
Multi-Age (3-5 year old) - PM Only			
<input type="checkbox"/> 3 Days per week-Monday/Wednesday/Friday PM 12:00 PM-2:30 PM	\$1,580	\$158	3 Day PM
3 year olds - Focused 3 year old Curriculum - AM Only			
<input type="checkbox"/> 2 Day AM-Tuesday/Thursday 8:00 AM-11:00 AM	\$1,260	\$126	2 Day AM

**Monthly tuition payments based on 10 months: July -April.

For Office Use Only					
Date Received _____	Date Paid _____	Form of Payment _____	Amount Paid _____	Entered _____	Code (V,C,O) _____

Please attach the non-refundable per child registration fee payable to St. Mary of the Lake.



Preschool Registration



2011-2012 School Year

Checklist

Return the following to St. Mary of the Lake Preschool

Forms:

- _____ **Registration Form 2011-2012** (All sections need to be completed.)
- _____ **Tuition Payment Contract 2011-2012**

Fees:

- _____ **\$60.00 Registration Fee made payable to St. Mary of the Lake School**—one per child.
- _____ **Total Enclosed**—(Payable to St. Mary of the Lake School)



Preschool Family Tuition Payment Contract
2011-2012

Parent/Guardian's Name _____

Address _____

City _____ State _____ Zip _____ Phone _____

Child's Name _____ Class Code: _____

_____ Class Code: _____

_____ Class Code: _____

Choose one payment plan for 2011-2012 school tuition. (check one)

_____ Option 1 – Annual payment plan due June 15, 2011.

Annual payments in cash or by check receive a 3% discount. 3% discount valid until September 2, 2010. Annual payments using a credit card (Master Card, Visa and Discover) incur a 3% service charge.

_____ Option 2 – Semi-annual payment plan – due June 15 and November 15, 2011. Semi-annual payments by credit card incur a 3% service charge.

_____ Option 3 – FACTS monthly payment plan. Payments budgeted over 10 months beginning July 1, 2011. Payments can be made on either the 5th or 20th of the month. See brochure for additional information. FACTS does have their own \$41 Processing Fee.

*If you choose to pay monthly through the FACTS plan, please complete the FACTS Automatic Tuition Payment Agreement form. Please do this immediately so you can take advantage of the full 10 months to budget payments. (FACTS also has their own \$41 administrative fee-they will collect separately. See FACTS brochure for more information.)

Late fees are assessed to tuition accounts if payments are past due.

I, the undersigned party, am responsible for tuition payments.

Person responsible for tuition payments signature

Date

The following items must be returned to St. Mary of the Lake to complete your child's enrollment.

- Registration Form
• Preschool Family Tuition Payment Contract
• \$60 Registration Fee (per child)
• FACTS Agreement Form (If Applicable)

If you have any questions, please contact the school office at 651-429-7771.