

Position Title: PARISH LEADERSHIP COUNCIL MEMBER

Responsible to: Pastor

Date: May 2005; Updated August 2007

Coordinates actions/works with: Other parish committees, staff and ad-hoc committees

Purpose of Position: Counsels with the pastor in the ministerial areas of Sacraments & Worship, Outreach Ministries, Faith Formation, Catholic School, and Administration (Development & Finance, Communication, & Cemetery) and thereby shares with him the responsibility for the life and mission of the Church. Provides a means of alignment and connection between the community's life, needs and vision and the parish's mission, policies and ministries through operational leadership and participative norms. In addition to the Pastor, members include:

- One representative from each of the parish's operating committees
- Staff ministry directors
- At-large members from the parish community

Responsibilities: All members of the Parish Leadership Council will have the same status. Each member commits to regularly participate in council meetings and faithfully represent the pastoral needs of the parish.

Officers

The Pastor, by virtue of his canonical office, presides over the Parish Leadership Council. The Council also elects from its own non-staff membership a chairperson who conducts the meetings and a vice chairperson. These two officers along with the Pastor or his designate, the Parish Administrator and/or other ministry director form the Executive Committee of the Parish Leadership Council.

Qualifications: The Parish Leadership Council is pastorally representative and is involved in the whole ministerial life of the parish. Occasionally, parishioners with a background in a certain field (i.e. law, finance, marketing) may be sought out for membership.

Amount of time required: Each member commits to an average of 10 hours per month of Parish Leadership Committee, training, development and subcommittee assignments.

When and where the ministry is performed: Parish council meetings are to be held on parish facilities. The Parish Leadership Council of the Church of St. Mary of the Lake meets a minimum of 10 times per year, including an annual budget meeting. All meetings are open to the parish community except those expressly designated as Executive Sessions. Ad-hoc or subcommittee meetings are scheduled as needed.

Length of Commitment:

- A. The officers of the Parish Leadership Council serve for one year or until their successors are elected.
- B. The At-large council members may serve a maximum of two consecutive three-year terms.
- C. Council members representing parish operating committees will be subject to annual re-election by their respective committees, for a maximum of six consecutive terms.

Training Provided:

Training needs are determined by the Pastor, staff, Executive Committee and the Parish Council as a whole.